

THE LONDON PROPERTY COMPANY (TLPC)



**ONE STOP - COMPANY FORMATION AND BUSINESS SUPPORT
SERVICES**



REAL-ESTATE INTELLIGENCE UNIT (PVT) LTD
NO 58, GPD BUILDING, DHARMAPALA MAWATHA ROAD, KOLLUPITIYA
Phone : 0117 444 737 Fax – 0117 444 778
ROSHAN MADAWELA – 0722741305
EMAIL – roshan@riunit.com

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ONE STOP - COMPANY FORMATION AND BUSINESS SUPPORT SERVICES:

Everything you need to get started in business.

Our Inclusive package, offers you limited company formation of your PMC, dormant company and utilisation of an offshore trust with everything you will need to start your new business, including a full set of digital, printed and bound documents and other essential tools. It also takes care of your HMRC registrations for VAT and PAYE, and for additional peace of mind we will, in this initial fee, prepare and file your Annual Returns, a legal requirement for all registered companies.

What's included in this package:

- Ready to trade Limited share Company – your new company limited by shares will be fully approved by Companies House and ready to trade with 3 working days
- No paperwork, signatures or documents required as our company formation process is 100% online without the need for any paperwork signatures or documents
- Companies House filing fee for your SPV companies i.e. the PMC; the dormant company; and offshore trust
- Digital (PDF) company documents – a digital (PDF) version of the following company registration documents will be emailed to you as soon as your application is approved:
 - Certificate of Incorporation
 - Memorandum & Article of Association
 - Shares Certificate(s)
 - Company Register with First Entries

Printed Company Documents – High quality printed copies of the following documents will be sent by post to you once your company has been registered:

- Certificate of Incorporation
- Memorandum & Articles of Association
- Printed Share Certificate(s)

VAT Registration - If you need or want to have your business registered for VAT, we will take care of the formalities and process the application on your behalf.



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PAYE Registration - If you have employees or directors who will be taking a salary from your business, our highly trained staff will register your company for PAYE with HMRC.

Annual Return (Preparation & Filing) - Our staff will prepare and submit your first Annual Return to Companies House, ensuring this will be done on time and with total accuracy.

After the first year your second year accounts and annual returns and subsequent accounts for your SPV vehicle will be charged at approx. £499 per annum, depending on the volume of work required. This figure could be slightly higher depending on the volume of work required.

PRICING

£499

DEDICATED EMAIL SERVICE

In order to manage your SPV vehicle efficiently and effectively, from any geographic location in the world, we also provide you a dedicated website and email service. This service is connected to your new SPV company(s) website which we will also produce for you - enabling you to present an immediate and professional presence for your property investments whilst also saving money on expensive accountants' fees in the process.

To benefit from this service we will create an and online account for you, on the backend of your own dedicated website in your company name, which will enable you, through our facility, to manage your investments, access your emails and send correspondence in your company name. This will enable you to respond to any communication in a professional and effective manner at anytime from anywhere and to anyone in the world. .

Your dedicated website and email service can be as public or private as you would like it to be and comes with a secure login and email service enabling you manage all aspects of your SPV company and property portfolio from one dedicated location on the internet. We will also provide you with an administration email account – i.e. admin@yourcompanyname.com – providing you with an administrative backup service from which we (on your behalf) will monitor enquiries; forward and respond to messages on your behalf, thus providing you with a reliable and efficient administrative support. The costs of these services are:



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DETAILS	PRICING
• YOUR UNIQUE EMAIL INITIAL SET UP:	£100 (per email account)
• YOUR UNIQUE EMAIL MANAGEMENT:	£25 per/week (per email account)
• ADMIN EMAIL INITIAL SET UP:	£100 (per email account)
• ADMIN EMAIL MANAGEMENT	£35 per/week (per email account)

LONDON ADDRESS & MAIL SERVICE

The final aspect of our one stop solution is designed to provide you with complete ease of mind by completing the process and providing you with a London registered address where we will collect, manage & forward all correspondence related to your investments – this service will provide you with:

- a London Registered address for Companies House Registration and correspondence for your clients and service providers
- scanning of your mail, posted or held for collection
- Mail can upon your instructions be scanned and responded to on your behalf

This service is charged at:

PRICING

£30 per/week

Please note: The forwarding of all printed and bound documents within the UK is charged at the standard Royal Mail postage costs plus a 10 pence handling fee per letter. The forwarding of documents out of the UK will be charged at Royal Mail postal rates plus 15%.

You can choose to have your mail forwarded on when it arrives, at the end of each week or at the end of the month. You can also choose to have your mail scanned and emailed to you instead or held for collection at our offices in London.

FOR MORE DETAILS CONTACT

ROSHAN MADAWELA - +9472241305



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